



# PARSONS GREEN PREP SCHOOL

## REGISTRATION FORM

We require the following information to carry out the admissions process, which will be stored electronically on the school database and on paper records in secure filing. Please refer to the school Data Protection Policy for more information on how we use the data you give us. Fields marked \* are mandatory. All other fields are optional.

\*Child's name (in full): .....

Known as:.....

\*Date of Birth (DD/MM/YYYY):..... \*Sex(M/F):.....

Nationality: ..... Religion: .....

Country of birth.....

\*Home address: .....

..... \*Postcode: .....

\*Name of father/guardian: .....

Profession: .....

\*Telephone number: ..... \*Mobile: .....

\*Email: .....

\*Name of mother/guardian: .....

Profession:.....

\*Telephone number:..... \*Mobile: .....

\*Email: .....

\*Since when has the child lived at the above address? (DD/MM/YYYY).....

For which year group, term and year do you require entry? (e.g. Year 4, September 2017)

.....

Do you have a child currently at PGP? .....

\*Which school or nursery does your child attend at present?.....

.....

\*Please provide the contact name and address and email address of current nursery/school:

.....

Which other schools has your child been registered at and is PGP your first choice?

.....

Further Information to help us provide the best environment for your child to thrive

\*Does your child have any special educational needs and/or learning difficulties?

Yes No

If **yes**, please provide details on a separate sheet and attach to this form.

\*Does your child have an Educational Psychologist's report?

Yes No

If **yes**, please attach a copy to this form.

\*Is your child suffering from any medical condition?

Yes No

If **yes**, please provide details:

\*Does your child suffer from any allergies and/or drug sensitivities? Are there any foods to be avoided?

Yes No

If **yes**, please provide details:

Communication

How did you hear about us?

- Internet
- Publication  Which publication? .....
- Estate Agent  Which Estate Agent? .....
- Relocation Company  Which Company? .....
- Word of Mouth
- Other  Please specify .....

Advert Code for Discounted Registration Fee.....

Are you happy to receive marketing information from the school in the form of newsletters and mailouts? Yes No

**NOTICE**

Please submit this form with the registration fee of £150. Payment methods are available from the school office.

The registration form is not a commitment by the school or the parents/legal guardians until a firm offer has been made and accepted.

By signing the registration form the parents/legal guardians confirm that the information contained herein is accurate at the time of completion and that any changes to the information contained in the health form, contact details and prior education will be notified to the school.

Parents or guardians must give a full term's notice of withdrawal of a pupil from the school. This notice must be received in writing before the first day of the final term. If such notice is not given, a full term's fees will be payable in lieu.

I/We understand that it is my/our responsibility to ensure that the school has received this notice and to ensure that a written acknowledgement is received from the school.

The removal of a pupil from the school may be required if fees have not been paid within one month from the first day of term.

Please note that we cannot support Tier 4 visas under any circumstances. If not an EU citizen, all applicants must have valid visas.

This application form should be completed in full to fulfil the terms and conditions.

\*I/We accept the terms and conditions of the school.

Signature of parent: .....

Date: .....